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Action

Fiscal Policy and Planning Committee

Approval of Agreement Awards Over \$150,000 for Fiscal Year 2008-09

AGENDA INSERT

Executive Summary: Section 610 of the Commission on Teacher Credentialing Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission. This item presents an agreement that requires approval.

Recommended Action: Staff seeks approval for the Executive Director to execute the agreement as presented in this agenda item.

Presenter: Crista Hill, Director, Administrative Services Division - Fiscal and Business Services Section

Strategic Plan Goal: 6

Maximize the effectiveness of the agency and its staff through the optimal use of technology, ongoing staff development and maintenance of a positive work environment

- Use technologies to support both ongoing operations and innovations designed to increase efficiency
- Communicate effectively to share information and increase productivity

November 2008

Approval of Agreement Awards Over \$150,000 for Fiscal Year 2008-09

Introduction

Section 610 of the Commission on Teacher Credential (Commission) Policy Manual (Contract Authority) requires that agreements or contracts of \$150,000 or more be approved by the Commission. This agenda item seeks approval for the Executive Director to authorize the agreement as presented in this agenda item that is in excess of \$150,000.

Background

As part of daily operations Commission staff has to work with various external vendors to complete some of the tasks in order to access needed expertise in the field. When an agreement, of as specified in Section 610, exceeds \$150,000 Commission staff must seek approval from the Commission prior to entering into the agreement. Agreements below \$150,000 are currently delegated to the Executive Director for approval.

Requested Action by the Commission

At this time, Commission staff seeks the Commission's consideration and action on an Information Technology agreement as follows:

It is requested that the Commission approve an agreement with Perficient, Inc for \$499,520.30 effective November 10, 2008 – June 30, 2008 to upgrade the Credentialing Automation System Enterprise (CASE) that was implemented as a result of the Teacher Credentialing Improvement Project (TCSIP) in February of 2005. This upgrade consists of upgrading all of the software that supports the CASE system including Siebel and Oracle. In order to upgrade the CASE system's software, there are numerous programming changes that need to take place in order for the software to function under the new version. Given the timeline to complete this task, the Commission is proposing to use an outside vendor to complete the work. This will allow the Commission to improve database support, maintenance, and provide an enhanced CASE system. The approval of this is necessary for the Commission to continue to improve upon the highly successful CASE system that was developed by the TCSIP. The cost for this project will be funded out of existing resources during FY 2008-09.

Recommendation

Commission staff seeks approval for the Executive Director to execute the agreement outlined above.

